**Appendix 3**

**CEB Report Risk Register –**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No. | Risk Description  Link to Corporate Objectives | Gross Risk | | | Cause of Risk | | Mitigation | Net Risk | | Further Management of Risk:  Transfer/Accept/Reduce/Avoid | Monitoring Effectiveness | | | | | Current Risk | | |
| Risk Score **Impact Score**: 1 = Insignificant; 2 = Minor; 3 = Moderate; 4 = Major; 5 = Catastrophic **Probability Score:** 1 = Rare; 2 = Unlikely; 3 = Possible; 4 = Likely; 5 = Almost Certain | | | | | | | | | | | | | | | | | | |
| 1 | Inconsistency in dealing with prospective new traders | I  2 | P  3 | Decisions on leasing can be made on the hoof which could lead to the risk of discrimination | | Set out clear strategy guidelines, consult with tenants and get their acceptance | | I  2 | P  3 | Ensure that the strategy is being followed and reviewed at periodic intervals |  |  |  |  |  |  |  |
| 2 | Inappropriate tenant mix | 2 | 3 | Inappropriate traders are attracted to the market, leading to a disjointed consumer mix | | Set out and maintain a clear vision on tenant mix | | 2 | 3 | Prioritise a priority order of who we want to attract |  |  |  |  |  |  |  |
| 3 | Potential drop in general standards | 2 | 3 | We attract traders with low service and operational standards | | Set clear guidelines through the tenant handbook of the service standard expectations. | | 2 | 3 | Manage standards to prevent a drop in levers which could lead to higher turnover of trader |  |  |  |  |  |  |  |